

COVID-19 Workplace Health and Safety Guidance for State, Local and Municipal Government Employees May 1, 2020

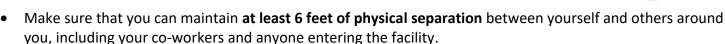
JB Pritzker, Governor

Michael Kleinik, Director

## **POSTING FOR PUBLIC SECTOR EMPLOYERS**

The novel coronavirus (officially called COVID-19) is believed to spread from person-toperson (those within six feet), primarily through respiratory droplets. The virus is also believed to spread by people touching a surface or object and then touching one's mouth, nose, or possibly the eyes.

Pursuant to Executive Order 2020-32 (Stay at Home Order), your employer must comply with the following requirements to help prevent exposure to coronavirus:



- Mark with **signage or tape 6-foot spacing** for employees and those who enter the facility to maintain appropriate distance from one another.
- **Provide face coverings** to employees, especially when it is not possible to maintain at least 6 feet of space between you and another person.
- **Provide handwashing stations** with soap, clean water, and single use paper towels and **encourage frequent** handwashing for 20 seconds or longer.
- **Provide hand sanitizer (with at least 60% alcohol) & sanitizing products** for employees and those who enter the facility.
- **Regularly clean** high-touch surfaces including doorknobs, light switches, shared equipment, toilet handles, sink faucets, and clock in/out areas.

## Do Not Work if You Are Sick

You should not report to work if you are experiencing **symptoms of Coronavirus Disease (COVID-19)**, including fever (100.4° or above), cough, shortness of breath, sore throat, chest tightness, extreme fatigue, loss of sense of taste or smell, diarrhea, muscle aches, or headaches.

If you are experiencing any of these symptoms, stay home and call your doctor.

## Who to Contact if You Have Safety and Health Concerns in Your Workplace

If you have concerns that your employer is not maintaining a safe and sanitary work environment to minimize the spread of COVID-19, please contact Illinois OSHA at 217-782-9386 or <u>dol.safety@illinois.gov</u>.

If you believe that two or more employees at your workplace have COVID-19, please notify your local public health department. A list of local health departments can be found here: <u>http://www.idph.state.il.us/IDPHPrograms/v\_LHDDirectory/Show-V-LHDDirectory-Public.aspx</u>.

Pursuant to Section 110 of the Illinois Occupational Safety and Health Act, 820 ILCS 219, employers are prohibited from retaliating against an employee for disclosing information when the employee has reasonable cause to believe that the information discloses a violation of a state or federal law, rule or regulation.

For more information about COVID-19, including ways to protect yourself and others, visit the Illinois Department of Public Health's COVID-19 website: <u>https://www.dph.illinois.gov/covid19</u>.

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